**ORLEANS TOWNSHIP BOARD MEETING**

**August 27, 2024**

**Orleans Township Hall**

**Call to Order:**          Supervisor Colwell called the meeting to order at 7:00PM and led the Pledge of Allegiance followed by a short prayer.

**Members present:**    Al Almy, Bob Terrill, Barb Colwell, Melissa Harper and Clare

                                  Colwell

**Set/Amend Agenda:**

Motion by B. Colwell, supported by Almy, to approve the agenda as presented. Motion carried unanimously.

**Public Comment:** None

**Consent Agenda:**

The consent agenda contained the July 23, 2024, minutes as well as the Township’s balance sheet, P&L’s and a disbursement ledger for the general and sewer funds for July. Motion by Harper, supported by Terrill, to approve the consent agenda as presented. Motion carried unanimously.

**Reports**

A. **Police** – No report

B. **Fire Department** – Chief Ron Hill stated that there were 13 runs in July 2024. The report is on file in the Orleans Township Clerk’s Office.

C**.        Assessor Report** – No report

D. **County Commissioner** – No report

E. **Long Lake Improvement Board** – No report

F. **Roads** – No report

G.        **Permit Officer** – Almy presented the Board with a Permit Activity Report and discussed in detail.  Three permits were issued for the month of July.  A copy of this report is on file in the Orleans Township Clerk’s Office.

H.        **Treasurer/Sewer**- No report

I. **Cemetery** – No report

J.           **Building Authority** –No report

**New Business**

1. **Katherine Sheldon, Rehmann Accounting – FY24 Audit** - Kathy Sheldon, gave the Board a detailed overview of the fiscal year 2023-2024 audit. Each Board member was provided with a hard copy. Motion by B. Colwell, supported by Harper, to approve and accept FY24 audit. Motion carried unanimously.

2. **Fire Operations Special Assessment District (SAD)**

 Supervisor Colwell reviewed with the Board the documentation provided by legal counsel to start the process for the proposed fire Special Assessment District.

 a. **Revised Cost estimate** – Treasurer Colwell submitted the Revised Cost Estimate for their review. Supervisor Colwell has submitted an updated cost estimate

 b. **Resolution – Determination of Necessity and Sufficiency, Direction to Supervisor to Make Special Assessment Roll** – Motion by Almy, supported by Terrill, to approve the Determination of Necessity and Sufficiency, Direction to Supervisor to make Special Assessment roll as presented. Harper abstained. Motion carried.

 c. **Proposed Special Assessment Roll**

 d. **Certificate of Township Supervisor**

 e. **Resolution Accepting Special Assessment Roll and Establishing Hearing to Confirm Roll** – Trustee Almy is in support of the document, but he expressed his concerns requiring residents that have an objection of the special assessment to file comments in writing prior to the meeting. Motion by B. Colwell, supported by Almy, to approve the Resolution Accepting Special Assessment Roll and Establishing Hearing to confirm roll. Motion carried unanimously.

3. **Cemetery Fees** – Deputy Clerk Harper and Supervisor Colwell have been discussing issues that pose problems for cemetery staff and sextons. Of concern is the family members of the deceased leaving large amounts of non-plant material as well as large shrubs, bushes, and other items that has made continuing maintenance difficult for staff. Supervisor Colwell submitted, for the Board’s review and action, an updated fee schedule, which included the addition of perpetual care fees, as well as an updated version of the rules that concern what will and will not be allowed in all Township cemeteries. Motion by Harper supported B. Colwell, to approve the updated fees and enforcement of regulations. Motion carried unanimously.

**Old Business**

There being no further business, the meeting was adjourned at 7:50 PM.

The next Orleans Township Board meeting is scheduled for Tuesday, September 24, 2024, at 7:00PM

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Melissa Harper